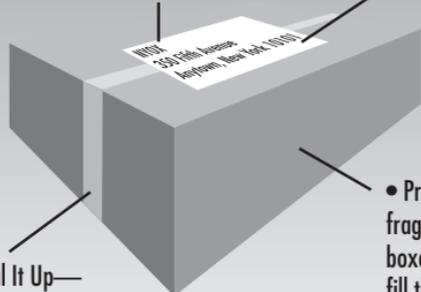


HELPFUL HINTS

Expert Tips On Packing And Shipping Gifts

Ship Like A Pro

- **Choose Your Box**—Select a durable box that is just big enough to fit your items and about 2 inches of packing material.



- **Label Properly**—Make sure recipient and sender addresses are complete, correct and legible on the label.

- **Seal It Up**—Close up flaps and reinforce seams with good packing tape. Secure the bottom and top of the box with extra tape.

- **Protect Breakables**—Consider double-boxing fragile items. Securely pack items in individual boxes and place in a larger box, making sure to fill the space with packing material.



Marking the outside of the box “FRAGILE” is not a substitute for proper packaging.

(NAPSA)—Packing a little more contentment into the holiday season can include knowing the gifts you’ve sent are secure. Here are a few tips on how:

- Use a sturdy box that is new or in good shape.

- Wrap items individually using Bubble Wrap or Styrofoam inserts so they don’t touch each other. Each item should have a minimum of 2 inches of cushioning on all sides.

- Select the right-sized box to avoid overpacking. Fill the box to help prevent items from shifting and breaking in transit.

- Verify that the recipient’s address and ZIP code are complete, correct and legible on the address label. Make sure your return address is also complete and legible on the label.

- Add an extra address label inside the package. Even the stickiest labels can come off!

- If reusing a box, remove any old addresses or shipping labels to prevent possible confusion about the package’s origin and destination.

- Seal the box using a good-quality shipping tape. Avoid using

cellophane or masking tape.

- Ensure that all seams and flaps are securely taped. For additional reinforcement, apply extra strips of tape to the bottom and top of the box.

Additionally, when packing fragile items:

- Double-box by packing each item in a separate box and placing them in a larger carton that contains a couple of inches of cushioning material. Fill the space around each smaller box with cushioning material.

- Computers and electronics should be shipped in separate boxes. When possible, use the original packaging. If original packaging is not available, try using Styrofoam inserts, molded polystyrene, chemical foam or packing peanuts.

- Mark the outside of the box “FRAGILE” to alert handlers of the package’s delicate contents.

These tried-and-true tips come from express delivery company DHL.

For more tips and information on how to ship during the holidays, call 800-CALL-DHL or visit www.dhl-usa.com/holiday/.